



# LITIGATION PARALEGAL 4E

*James W. H. McCord*

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## **LITIGATION PARALEGAL 4E** James W. H. McCord

The Litigation Paralegal: A Systems Approach, 4th Edition, is presented in a clear and logical outline format that helps students learn the classifications and interrelationships of concepts and principles. It provides necessary background on the litigation paralegal, ethics, the office environment, and the courts. Utilizing this information, students work through a case, from intake interviews through appeal. As students develop competencies, they collect a system folder of documents that will serve as a litigation practice manual when they move on to work as paralegals. The text provides flexibility for instructors who wish to tailor the material to fit goals and time constraints. Also, appendixes on the system folder, the law of torts and contracts, and reading medical records, provide instructors with flexibility to meet the needs of students at different stages of the academic progress.

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