



# **The Work-Smart Academic Planner, Revised Edition: Write It Down, Get It Done**

*Peg Dawson EdD, Richard Guare PhD*

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# The Work-Smart Academic Planner, Revised Edition: Write It Down, Get It Done

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From executive skills experts Peg Dawson and Richard Guare, the large-format academic planner that has helped thousands of students in grades 6–12 is now revised and updated. It provides an all-in-one resource for keeping track of assignments and due dates while developing the crucial executive skills needed to succeed in school and beyond. Students are given the tools to get organized, manage their time, learn study strategies, create daily/weekly study plans, and stay on track. They are also guided to evaluate their own executive skills in order to target their weaknesses and capitalize on strengths. In addition to simplified planner pages, the revised edition has an improved Studying for Tests form.

User-friendly features:

- \*Convenient spiral binding.
- \*Three-hole punched to fit in a binder (with a new slimmer profile).
- \*Reproducible planning forms; purchasers can download and print extra copies.
- \*Undated daily and monthly calendars for one academic year.
- \*Three-year reference calendar (up to July 2019).
- \*Online-only User's Guide for school psychologists, educators, coaches, and parents ([www.guilford.com/work-smart-guide](http://www.guilford.com/work-smart-guide)).

See also the authors' *Coaching Students with Executive Skills Deficits*, which provides additional resources and guidance for professionals working with this population, plus the authoritative *Executive Skills in Children and Adolescents, Second Edition*. Also from Dawson and Guare: *Smart but Scattered* parenting guides and a self-help guide for adults.

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