ECDL Presentation Software Using PowerPoint 2013 (BCS ITQ Level 1)

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ECDL Presentation Software Using PowerPoint 2013 (BCS ITQ Level 1) CiA Training Ltd. Approved by BCS and ICS Skills. This training guide has been written specifically for the new ECDL unit Presentation Software (BCS ITQ level 1, syllabus 1.0). Each exercise has been designed to gradually build up your knowledge of Microsoft PowerPoint 2013 using a simple, step-by-step approach. You will learn how to select and use a range of simple software tools to create and view slide show presentations. Data files to accompany this title allow you to practise the many different software features covered.

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